

Corporate Travel Management Contract

Travel & Tourism

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Drafts a corporate travel management (TMC) contract with each term separate — scope and SLAs, fee model, negotiated rates and savings, credit terms, duty-of-care and reporting, and term — so a corporate account is clearly governed. Use it to sign a corporate client. For the program design use the Corporate Travel Program / Policy tool.

Purpose of this tool & output

Formalise a corporate travel account discretely

How the output is used

Use the draft to formalise a corporate travel account — scope, SLA, pricing, data and liability with discrete terms — reviewed by a lawyer.

Who receives it

The agreement is between your firm and the corporate client; each keeps a signed copy.

Fees & charges

Stamp duty per your state stamp act where applicable; the SLA, pricing/transaction-fee and data terms are the key content.

Who should vet it

A lawyer, to check the SLA, data-protection, pricing and liability clauses before signing.

Important cautions

AI-generated draft; corporate contracts hinge on SLAs, credit exposure and duty-of-care — have a lawyer review.

Companion documents

- Client Booking Terms & Conditions
- DMC / Supplier Agreement
- Hotel Rate Contract / Allotment Agreement
- Transport / Coach Hire Agreement
- B2B Agent / Sub-Agent Agreement
- Guide / Tour Manager Freelance Agreement

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and

processes vary by state and change over time — confirm with your state authority.