

Staffing Agency Setup Guide

Staffing & Recruitment

Document type: Plan / SOP / strategy / guide · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produces a setup plan for a staffing or recruitment agency — model, niche, registrations, tools, team and a launch checklist. Use it to start out. For a funding document use the Staffing Agency Business Plan.

Purpose of this tool & output

Start a recruitment or staffing agency

How the output is used

Use it as your first roadmap to start a recruitment or staffing agency — the model, registrations, systems and first clients you need before you open.

Important cautions

Permanent recruitment is low-capital (fee on hire); temp and contract staffing makes you the employer of record — you fund salaries and statutory dues before the client pays, needing large working capital, and require a Contract Labour licence and PF/ESI. Manpower supply attracts GST at 18 percent. Confirm registrations for your model and state.

Companion documents

- Staffing Agency Business Plan
- Staffing Model Selector
- Staffing Agency Feasibility Study
- Niche & Sector Selection
- Agency Org Structure Planner
- Franchise vs Own-Brand Comparison

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.