

Candidate Data Privacy (DPDP) Plan

Staffing & Recruitment

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a data-privacy plan for a staffing agency under the DPDP Act — consent, purpose limitation, storage, sharing, retention and rights — for candidate and employee data. Use it to stay compliant and trusted. For BGV consent use the BGV Consent & Services Agreement.

Purpose of this tool & output

Handle candidate and employee data lawfully

How the output is used

Use it to handle candidate and employee data lawfully — a candidate data privacy (DPDP) plan across consent, storage and retention.

Who receives it

The plan governs how candidate and employee data is handled, and is shared with the people whose data it covers.

Important cautions

Candidate and employee data (resumes, IDs, salary, BGV) is personal and often sensitive — the DPDP Act requires consent, purpose limitation, security and honouring data-principal rights, including for database retention and sharing with clients and vendors. This is a starting framework; have it reviewed for your data flows and the current rules.

Companion documents

- ATS / CRM Selection Guide
- VMS / Client-Portal Integration
- Recruitment Workflow Automation
- Staffing Analytics Dashboard
- AI Sourcing & Tooling Plan

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.