

# BGV Policy & Consent

Staffing & Recruitment

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Drafts a background-verification policy and candidate consent — scope, checks, consent, discrepancy handling and data protection — for consistent, lawful verification. Use it to govern BGV. For running checks use the Background Verification Process.

## Purpose of this tool & output

Set a fair BGV policy with proper consent

## How the output is used

Use it to set a fair BGV policy with proper consent — a background verification policy across scope, consent, retention and adverse-action handling.

## Who receives it

The policy applies to candidates and is acknowledged with their consent before verification begins.

## Important cautions

This is a draft policy, not legal advice. BGV must be consent-based, fair, non-discriminatory and DPDP-compliant, with a defined process for adverse findings and secure data handling. Have it reviewed for your context and jurisdiction before use.

## Companion documents

- Background Verification Process
- Document & Credential Verification
- Reference Check Guide
- BGV Vendor Selection
- Resume Fraud & Red-Flag Detection

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.