

Key & Asset Custody SOP

Security & Facility Management

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produce a key and asset custody SOP — key register and cabinet, issue/return control, duplicate control, and audit — so keys and sensitive assets are controlled and accountable. Describe the setup below.

Purpose of this tool & output

Control keys and sensitive assets

How the output is used

Use it to control keys and sensitive assets — a key and asset custody SOP across issue, return and audit.

Important cautions

AI-generated SOP; adapt to the site keys and sensitivity.

Companion documents

- Control Room SOP
- Incident Management SOP
- Site Emergency Response Plan
- Visitor Management SOP
- Material Gate Pass SOP
- Night Round / Audit SOP

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.