

Security / FM HR Policy Handbook

Security & Facility Management

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Generate an HR policy handbook for a security/FM company — employment, attendance and shifts, leave, wages and statutory, conduct and discipline, uniform and grooming, POSH and grievance — practical for a large, distributed field workforce. Describe the company below.

Purpose of this tool & output

Fair rules for a large field workforce

How the output is used

Use it to set fair rules for a large field workforce — an HR policy handbook across conduct, attendance, wages and grievance.

Who receives it

The policy applies to all field and office staff and is acknowledged by them; a copy is kept on record.

Important cautions

AI-generated handbook; align with current labour laws and have it reviewed.

Companion documents

- Guard / Staff Recruitment Kit
- Labour Statutory Compliance Guide
- Duty Roster & Reliever Plan
- Grievance Redressal SOP
- Attrition & Retention Plan
- Uniform & Kit Policy

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.