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Prospectus & Admission Kit Builder

School Administration

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a school prospectus and admission-kit content — vision, academics, facilities, safety, faculty, activities, results and admission process/fee — so parents get a professional, trust-building overview. Use it to create your prospectus. For the policy content use the Admission Policy Builder.

Purpose of this tool & output

Create a prospectus that builds trust

How the output is used

Use the builder to create a prospectus and admission kit that builds trust.

Important cautions

Only claim facilities, results and features you genuinely have; parents verify on the visit and via word-of-mouth. Feature safety and child protection prominently.

Companion documents

- Admission Process & SOP
- Admission Policy Builder
- RTE 25% Admission Management
- Admissions Marketing Campaign
- Enquiry-to-Admission Conversion
- Open House / School Tour Plan

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.