

Grievance Redressal Mechanism

School Administration

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds the grievance-redressal mechanism a school needs — the required committees (POSH Internal Committee, child-protection, anti-ragging, grievance committee), complaint channels for parents/students/staff, timelines and fair process, and records — so grievances are handled fairly and statutory duties are met. Use it to set up redressal. For the calendar use the School Compliance Calendar tool.

Purpose of this tool & output

Statutory committees and a fair complaint system

How the output is used

Use the tool to set up the statutory committees and a fair complaint system.

Important cautions

A POSH Internal Committee (staff) and child-protection handling (POCSO) are legal requirements; serious child-safety complaints must be reported to authorities/CWC/police. Constitute committees properly and publicise complaint channels.

Companion documents

- School Compliance Calendar
- RTE Act Compliance Overview
- School Labour & Statutory Compliance
- Student Data Privacy (DPDP) Guide
- Board Bye-Laws & Inspection Readiness
- School Legal & Compliance Risk Audit

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.