

Prescription Handling & Dispensing SOP

Pharmacy & Chemist Retail

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produces a prescription-handling and dispensing SOP — validity checks, verification, accurate dispensing, substitution rules, counselling and record-keeping. Use it to dispense safely and compliantly. For scheduled-drug rules use the Schedule H/H1/X Guide (P2).

Purpose of this tool & output

Dispense prescriptions safely and legally

How the output is used

Use it to dispense prescriptions safely and legally — a prescription handling and dispensing SOP across verification, records and counselling.

Important cautions

Dispense prescription drugs only against a valid prescription, with pharmacist verification (dose/interactions/allergies) and accurate drug/batch/expiry checks and labelling — errors cause patient harm and legal liability. Substitute only where legally permitted. Maintain Schedule registers and counsel patients. This is operational guidance, not clinical advice.

Companion documents

- Pharmacy Store Design & Layout
- Pharmacy Operations SOP
- Pharmacy Billing & POS Setup
- Counter Service & Patient Experience
- Opening & Closing Checklist Builder
- Cold Chain & Refrigerated Drug Setup

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.