

Pharmacy Roles & Structure

Pharmacy & Chemist Retail

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produces an organisation and roles plan for a pharmacy — pharmacist, counter/billing, inventory, delivery and management roles by scale, with controls. Use it to structure the team. For hiring use the Hiring Plan.

Purpose of this tool & output

Structure the pharmacist, counter and admin roles

How the output is used

Use it to structure the pharmacist, counter and admin roles — an org structure that keeps the registered-pharmacist rule met.

Important cautions

A registered pharmacist must be present during operating hours — plan pharmacist coverage (a second pharmacist for long hours). Build cash/billing, stock/expiry and Schedule-H/H1-register controls. Confirm the pharmacist-presence rule with your state pharmacy council/Drugs Control.

Companion documents

- Pharmacy Setup Guide
- Pharmacy Business Plan
- Pharmacy Model Selector
- Pharmacy Feasibility Study
- Pharmacy Location Analyzer
- Standalone vs Chain vs Online Analyzer

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.