

Tenant Onboarding Pack

Real Estate

Document type: Plan / SOP / strategy / guide · Generated 14 Oct 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Create a standard tenant onboarding pack for a property manager — rent agreement, inventory and condition report, KYC and police verification, house rules, payment setup and emergency contacts — with the order to do them in. Describe the property below.

Purpose of this tool & output

Standardise tenant move-in documentation

How the output is used

Use the pack to standardise tenant move-in documentation so every tenancy starts clean.

Important cautions

AI-generated pack; adapt to local rules.

Companion documents

- Property Management Policy Templates
- Maintenance SOP Builder
- Rent-Collection Process
- Vendor / AMC Management

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.