

Document Collection Tracker

Real Estate

Document type: Plan / SOP / strategy / guide · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Get a categorised checklist of every document a property transaction needs — title chain, approvals, KYC, loan and society or NOC papers — with who to collect each from and the priority order. Enter the transaction details below.

Purpose of this tool & output

A complete document checklist and tracker for your deal

How the output is used

Use the checklist and tracker to collect every document a deal needs, without last-minute gaps.

Important cautions

AI-generated tracker; a lawyer should verify title documents.

Companion documents

- Transaction Coordinator Checklist
- Closing Timeline Builder
- Buyer / Seller Status Update
- Registration-Day Checklist
- Post-Sale Mutation Guide

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.