

# Prepress SOP

Printing & Packaging

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Produce a prepress standard operating procedure — file receipt, preflight, colour/ink setup, imposition, proofing, plate/output and archiving — so artwork reaches press error-free and consistently. Describe your prepress below.

## Purpose of this tool & output

Standardise file-to-plate prepress

## How the output is used

Use it to standardise file-to-plate prepress — a prepress SOP that catches errors before they hit the press.

## Important cautions

AI-generated SOP; adapt to your software and output devices.

## Companion documents

- Artwork Preflight Checklist
- Colour Management Guide
- Imposition & Ganging Guide
- Proofing & Approval SOP
- Client Artwork File-Prep Guide
- Design / Artwork Brief

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.