

Client Artwork File-Prep Guide

Printing & Packaging

Document type: Plan / SOP / strategy / guide · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Generate a customer-facing file-preparation guide — how clients should supply artwork (size, bleed, resolution, colour, fonts, formats) for your process — to cut rejected files and back-and-forth. Describe your requirements below.

Purpose of this tool & output

Tell customers how to supply print-ready files

How the output is used

Use it to tell customers how to supply print-ready files — a client artwork file-prep guide that reduces back-and-forth.

Important cautions

AI-generated guide; adjust specs to your equipment.

Companion documents

- Prepress SOP
- Artwork Preflight Checklist
- Colour Management Guide
- Imposition & Ganging Guide
- Proofing & Approval SOP
- Design / Artwork Brief

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.