

Delivery & Handover Process

Photography & Videography

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a delivery and handover process — delivery format (online gallery/USB/prints/album), a delightful handover, confirming completeness, and the review/referral ask — so delivery is on-time, professional and generates referrals rather than complaints. Use it to run delivery. For turnaround use the Delivery Turnaround Management tool.

Purpose of this tool & output

Deliver on time in a delightful way

How the output is used

Use it to deliver on time in a delightful way — a delivery and handover process that makes the final moment memorable.

Important cautions

Deliver on the promised timeline (lateness is the top complaint) and make the handover delightful (nice packaging, album reveal) — it is a key experience moment that drives reviews and referrals. Confirm deliverables match the agreement to avoid disputes.

Companion documents

- Photo Editing Workflow
- Video Editing Workflow
- Album Design & Production
- Outsourcing Editing Management
- Delivery Turnaround Management
- Post-Production Quality Control

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.