

Crew Coordination & Briefing

Photography & Videography

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a crew coordination and briefing process — pre-shoot briefing on roles, shot list, timeline, style and coordination, and on-shoot communication — so a multi-person crew works as one and covers everything. Use it before crew shoots. For the day SOP use the Wedding Day Coverage SOP.

Purpose of this tool & output

Align the crew before the shoot

How the output is used

Use it to align the crew before the shoot — a crew coordination and briefing checklist so everyone knows the plan.

Important cautions

Brief the crew (especially freelancers) on roles, must-have shots, timeline and your style before the shoot — an unbriefed crew produces overlapping gaps and inconsistent style; agree a communication method for the day.

Companion documents

- Shoot Planning & Shot List
- Wedding Day Coverage SOP
- Equipment & Backup Checklist
- Location Scouting & Permits
- Lighting Setup Guide
- On-Shoot Data Backup & Safety

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.