

Skill & Qualification Matrix

Pharma, Chemicals & Life Sciences

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a skill and qualification matrix for a pharma unit — by role or operation the required qualification, proficiency and training status — with a gap analysis. Use this to track competencies and coverage and ensure trained staff for GMP operations. For the training itself use the GMP Training Program.

Purpose of this tool & output

Track competencies and coverage

How the output is used

Use the matrix to track staff competencies and qualification coverage so critical roles are never left uncovered.

Important cautions

AI-generated matrix; ensure competent, trained staff for GMP operations.

Companion documents

- Pharma Hiring Kit
- GMP Training Program
- SOP Training & Assessment
- Field Force Incentive Scheme
- Shift Roster Planner
- Conduct & Compliance Policy

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.