

Statutory Registers & Records

Nonprofit, NGO & Social Sector

Document type: Plan / SOP / strategy / guide · Generated 15 Oct 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Lists the statutory registers and records an NGO must maintain — members and minutes, accounts and vouchers, donation and 80G, FC register, fixed assets, and statutory registers for Section 8 — with their purpose and retention periods. Use this to keep the records you must. Applicable records vary by form and registrations.

Purpose of this tool & output

Maintain the records you must keep

How the output is used

Use the tool to maintain the statutory registers and records you are required to keep.

Important cautions

AI-generated list; applicable records vary by form and registrations.

Companion documents

- 12A & 80G Registration Guide
- NGO Income Tax Return Helper
- Tax Exemption Compliance Guide
- NGO Compliance Calendar
- Annual Filing Guide
- Audit Preparation Kit

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.