

Program Report Builder

Nonprofit, NGO & Social Sector

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a program report structure — summary, progress vs plan, indicators and results, beneficiary stories, challenges, learnings and next period — with a note on what to chart. Use this to report program progress clearly. Fill it with verified data. For a funder-specific report use the Donor Report Builder.

Purpose of this tool & output

Report program progress clearly

How the output is used

Use the builder to report program progress clearly to funders and the board.

Important cautions

AI-generated structure; fill with verified data.

Companion documents

- Program Design Builder
- Theory of Change Builder
- M&E Framework Builder
- Impact Measurement Guide
- Baseline / Survey Design
- Outcome Indicator Builder

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.