

Financial Audit Preparation

Nonprofit, NGO & Social Sector

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds a financial audit preparation guide — trial balance, ledgers, vouchers, bank reconciliation, grant utilisation, fixed assets, statutory dues and prior points — with a documents checklist. Use this to be ready for the auditor. Work with your auditor. For a broader statutory-audit kit use the Audit Preparation Kit.

Purpose of this tool & output

Be ready for the auditor

How the output is used

Use the preparation to be ready for the auditor with clean books and supporting records.

Who should vet it

Your statutory auditor (CA) conducts the audit; use this to prepare.

Important cautions

AI-generated guide; work with your auditor.

Companion documents

- NGO Financial Management Guide
- Fund Accounting Setup
- Organisational Budget Builder
- Financial Report Builder
- Utilisation Certificate Builder
- Internal Controls Framework

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.