

Annual Filing Guide

Nonprofit, NGO & Social Sector

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds an annual filing guide by legal form — each filing (ITR-7, audit report, FCRA FC-4, ROC forms for Section 8, statement of donations) with who files it and the deadline — and the documents to prepare. Use this to complete all annual filings. Confirm the applicable filings for your form. For a full year-round calendar use the NGO Compliance Calendar.

Purpose of this tool & output

Complete all annual filings

How the output is used

Use the guide to complete all annual filings — income tax, FCRA, RoC (for Section 8) and registrar filings.

Who receives it

The Income Tax Department, MHA (FCRA), and the RoC/Registrar as applicable.

How to submit / file it

File each return by its due date — ITR, FC-4, MCA annual forms (for Section 8) and any state registrar filing.

Fees & charges

Filing fees where applicable (mainly MCA); audit/professional charges apply.

Who should vet it

A CA/CS, to map and complete all applicable filings.

Important cautions

AI-generated guide; confirm applicable filings for your form.

Companion documents

- 12A & 80G Registration Guide
- NGO Income Tax Return Helper
- Tax Exemption Compliance Guide
- NGO Compliance Calendar
- Audit Preparation Kit
- TDS & Payroll Compliance

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.