

Purchase Terms Generator

Logistics & Trade

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Drafts standard, buyer-favourable purchase-order terms and conditions for Indian procurement — acceptance, delivery, inspection, warranty, price, payment, indemnity and cancellation. Use it to standardise your PO T&Cs. For a full negotiated supply contract, use the Supply Agreement Drafter.

Purpose of this tool & output

Standard PO terms for procurement

How the output is used

Use the generator to set standard PO terms for procurement — payment, delivery, quality and liability.

Who receives it

The buyer and the supplier; both accept the PO terms.

Fees & charges

Usually issued under a supply agreement; GST applies on the supplier invoices.

Who should vet it

A commercial lawyer, to confirm the standard terms protect the buyer.

Important cautions

AI-generated draft; a lawyer should review.

Companion documents

- Supplier Contract Review
- Supply Agreement Drafter
- Vendor SLA Builder
- Vendor Risk Assessment
- Vendor Scorecard Designer

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.