

Settlement / Severance Agreement

Legal

Document type: Contract / agreement · Generated 13 Oct 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Draft a settlement or severance agreement — severance consideration, mutual release and waiver, confidentiality, non-disparagement, return of property and full-and-final settlement — with a note on severance taxability. Fill in the details below.

Purpose of this tool & output

Draft a full-and-final settlement with release

How the output is used

Use the draft to close an exit with finality — a full-and-final settlement agreement with a release so no claim remains open.

Who receives it

The agreement is between the employer and the departing employee; each keeps a signed copy.

Fees & charges

Usually on nominal stamp paper; the settlement amount and the release/waiver language are the key content.

Who should vet it

An employment lawyer, to make the release valid and enforceable so no future claim survives.

Important cautions

AI-generated draft; a lawyer must review, especially the release.

Companion documents

- Employment Agreement
- Offer Letter Generator
- Internship Agreement
- Consultant / Retainer Agreement
- Probation Confirmation / Extension Letter
- Increment / Promotion Letter

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.

