

Data-Subject-Request Workflow

IT & Tech Compliance

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Designs a data-subject / data-principal request workflow (DPDPA/GDPR) — intake, identity verification, locating data across systems, fulfilment, SLA and records. Use this to handle rights requests; for the processing record use the RoPA Builder.

Purpose of this tool & output

Handle data-principal/DSAR requests

How the output is used

Use the workflow to handle data-principal/DSAR requests within the legal timeline — verify, retrieve, respond and log.

Important cautions

AI-generated workflow; align with your data map and legal timelines.

Companion documents

- Data Privacy Impact Assessment
- RoPA Builder
- DPDPA Readiness Assessment
- Consent Management Design

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.