

Project Handover Checklist

Interior Design & Architecture

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Get a handover checklist for an interior project — completion and snag closure, cleaning, functional testing, documentation (warranties, manuals, as-built), and client sign-off — for a professional, dispute-free handover. Describe the project below.

Purpose of this tool & output

Hand over clean, complete and documented

How the output is used

Use it to hand over clean, complete and documented — a handover checklist with snags cleared, warranties and as-built details.

Important cautions

AI-generated checklist; a documented handover reduces post-handover disputes.

Companion documents

- Site Execution SOP
- Contractor & Vendor Coordination Plan
- Site Quality Checklist
- Snag List & Rectification Plan
- Project Schedule / Timeline
- Interior Site Safety Guide

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.