

Shops & Establishment Registration Guide

HR & WorkTech

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Guides Shops and Establishment Act registration by state — process, timeline, documents and renewal — for each state you operate in. Use it to register a new office/branch. For the wider multi-state picture, use the Multi-State HR Compliance Checker.

Purpose of this tool & output

Register your establishment in the right state

How the output is used

Use it to register your establishment in the right state under the Shops and Establishment Act, with the correct details and timeline.

Who receives it

The State Labour Department (Shops & Establishment authority) / municipal body.

How to submit / file it

Register online on the state labour portal within the prescribed days of starting, with establishment and employee details.

Fees & charges

A state-specific fee based on employee count; renewal rules vary by state.

Who should vet it

A local labour-law consultant; requirements differ by state.

Important cautions

AI-generated guide; S&E rules and portals vary by state.

Companion documents

- Multi-State HR Compliance Checker
- State Leave Entitlement Calculator
- Contract Labour (CLRA) Compliance
- Maternity Benefit Compliance
- State Minimum Wage Checker
- LWF Applicability Matrix

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.