

Inclusive Job Ad Rewriter

HR & WorkTech

Document type: Plan / SOP / strategy / guide · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Rewrites a job ad to remove gendered/ageist/ableist language and unnecessary requirements while keeping appeal, with a change log. Use it to fix one ad. For a full audit of many JDs, use the DEI Language Audit.

Purpose of this tool & output

Rewrite a job ad to be bias-free and welcoming

How the output is used

Use it to rewrite a job ad to be bias-free and welcoming to a wider, diverse candidate pool.

Important cautions

AI-generated rewrite; keep essential bona-fide requirements.

Companion documents

- DEI Language Audit of Job Descriptions
- Pay-Equity Analysis
- DEI Policy Generator
- Diversity Metrics Dashboard Designer
- Bias-Free Interview Guide

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.