

HR Compliance Audit Checklist

HR & WorkTech

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produces a comprehensive HR compliance self-audit checklist covering all statutory obligations, thresholds, due dates and penalties, with the items most likely to be non-compliant flagged. Use it for a broad self-audit. For a specific area, use the Statutory Register Audit, PF/ESI Filing Audit or POSH Annual Compliance Audit.

Purpose of this tool & output

Describe your company and we produce a full HR compliance self-audit checklist

How the output is used

Use it to produce a full HR compliance self-audit — a check across registers, filings and policies to find gaps before an inspector does.

Who should vet it

A labour-law consultant, to validate the audit findings and priorities before you act.

Important cautions

AI-generated self-audit guide. Engage a compliance consultant for a formal audit.

Companion documents

- Statutory Register Audit
- POSH Annual Compliance Checklist (HR)
- PF / ESI Filing Audit
- Contractor Compliance Audit
- HR Document Health Check

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.