

Buddy Program Setup

HR & WorkTech

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Designs an onboarding buddy program — the buddy role, matching, cadence, do/don't and a success measure. Use it to support new joiners socially. For the full onboarding checklist, use the Employee Onboarding Checklist.

Purpose of this tool & output

Design a peer-onboarding buddy program

How the output is used

Use it to design a peer-onboarding buddy program that speeds new-hire ramp and belonging.

Important cautions

AI-generated design; adapt to your culture.

Companion documents

- Employee Onboarding Checklist
- 30-60-90 Day Plan Generator
- New-Hire Welcome Kit / Email
- Role-Specific Onboarding Plan
- Onboarding Feedback Survey
- Joining Documentation Pack

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.