

New Hotel Opening Checklist

Hospitality & Travel

Document type: Plan / SOP / strategy / guide · Generated 13 Oct 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Get a pre-opening checklist for a new property — phased tasks across licences, fit-out, systems and PMS, supplies, staffing and launch, with the licences needed and launch marketing. Fill in your details below.

Purpose of this tool & output

Everything needed to open a new property right

How the output is used

Use the checklist to cover everything needed to open a new property right, from licences to launch.

Important cautions

AI-generated checklist; licences vary by state and city, confirm locally.

Companion documents

- Hotel Operations SOP Builder
- Front Desk & Reception SOP
- Housekeeping SOP & Checklist
- Guest Experience Blueprint
- Hotel Revenue Management Plan
- Room Amenities & Standards Planner

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.