

# Grooming & Conduct Policy

Hospitality & Travel

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Draft a grooming and conduct policy for consistent, professional presentation — grooming standards by area, conduct standards and department variations. Fill in the details below.

## Purpose of this tool & output

Consistent, professional presentation standards

## How the output is used

Adopt the grooming and conduct policy to set consistent, professional presentation standards for staff.

## Who receives it

Approved by management; applies to all guest-facing and support staff.

## Important cautions

AI-generated policy; apply fairly and reasonably.

## Companion documents

- Hospitality Hiring Kit
- Staff Roster & Shift Planner
- Hospitality Staff Training Program
- Service Standards Manual
- Tips & Service Charge Policy
- Attendance & Leave Policy

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.