

Shops & Establishment Registration / Renewal

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Prepares a Shops and Establishment Act registration or renewal — the mandatory registration for a shop, office or commercial establishment — with the employee and working-hours details, the establishment particulars and the document set, for the state labour department, so the business is compliant from day one.

Purpose of this tool & output

Prepare a Shops and Establishment Act registration or renewal for a shop, office or commercial establishment

How the output is used

Use the prepared registration/renewal — the establishment particulars, the employee and working-hours details and the document set — to register or renew your shop, office or commercial establishment with the state labour department.

Who receives it

The State Labour Department (Shops & Establishment authority) / municipal body.

How to submit / file it

Register online on the state labour portal within the prescribed days of starting, with establishment and employee details.

Fees & charges

A state-specific fee based on employee count; renewal rules vary by state.

Who should vet it

A local labour-law consultant; requirements differ by state.

Important cautions

Registration is mandatory within the state stipulated days of starting, and the working-hours, leave and record requirements under the Act must be followed; the process and fee vary by state. Verify your state current requirement and renewal cycle.

Companion documents

No related documents are listed on the portal for this tool.

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.

