

Professional Tax Registration & Returns

Document type: Licence / statutory filing · Generated 28 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Prepares the professional-tax registration and returns for the states that levy it — the enrolment certificate for the business or professional, and the registration certificate for an employer deducting PT from salaries — with the slab-wise computation and the return content, so the business stays compliant.

Purpose of this tool & output

Prepare professional-tax registration (enrolment and employer registration) and the periodic returns for a state

How the output is used

Use the enrolment/registration and the slab-wise computation and return content to register for professional tax and file the periodic PT returns for the state, both as a business/professional (enrolment) and as an employer deducting PT from salaries.

Who receives it

The state Commercial Taxes / Professional Tax department of the state that levies PT (not all states do).

How to submit / file it

Register on the state PT portal for the enrolment certificate (EC) and the registration certificate (RC for an employer), then file the periodic returns with the PT deducted, by the state due dates.

Fees & charges

The PT itself is the slab-based tax (state-capped, commonly up to a small annual ceiling); a professional fee for the registration and returns.

Who should vet it

A chartered accountant or a tax practitioner — to confirm the state applicability, the correct slab, and the return periodicity.

Important cautions

PT applies only in the states that levy it and the slab and due dates differ by state; an employer must deduct and deposit PT on salaries or face interest and penalty. Verify the state applicability and the current slab.

Companion documents

No related documents are listed on the portal for this tool.

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and

processes vary by state and change over time — confirm with your state authority.