

# Establishment PF & ESI Registration + Monthly Compliance

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Sets up an establishment on EPFO and ESIC — the registration when the employee threshold is crossed — and prepares the ongoing monthly compliance: the Electronic Challan-cum-Return (ECR), the contribution computation and the registers, so a new or growing business stays compliant and penalty-free.

## Purpose of this tool & output

Set up establishment PF and ESI registration and prepare the monthly ECR, contribution computation and compliance

## How the output is used

Use the coverage determination, the registration steps and the monthly compliance pack to register the establishment on EPFO and ESIC and file the monthly ECR or return, and keep the registers and contribution computation current.

## Who receives it

The EPFO and ESIC (via the Shram Suvidha portal for registration and the respective portals for the monthly returns).

## How to submit / file it

Register on EPFO and ESIC once the threshold is crossed, and each month file the ECR and the ESI return with the contribution computation and the registers, before the due date.

## Fees & charges

No registration fee; the monthly cost is the employer contribution plus administrative charges, with penalty and interest for late deposit.

## Who should vet it

A payroll or labour-compliance consultant for the setup and the monthly filings; the rates and wage rules must be applied correctly.

## Important cautions

Coverage is mandatory once the employee threshold is crossed, and late deposit carries interest and damages, so the monthly ECR and contributions must be on time; the wage-ceiling and eligible-employee rules govern the ESI computation. Verify current rates with EPFO and ESIC.

## Companion documents

No related documents are listed on the portal for this tool.

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.