

Passport Renunciation / Surrender Certificate

Document type: Licence / statutory filing · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Prepares the surrender-of-Indian-passport and renunciation-certificate application required after acquiring foreign citizenship — with the timing rules that determine whether a penalty applies, the document set and the declaration content — a mandatory step before or alongside an OCI application.

Purpose of this tool & output

Prepare a surrender/renunciation certificate application for an Indian passport after acquiring foreign citizenship, avoiding the penalty pitfalls

How the output is used

Use the timing analysis, the document list and the declaration content to file the surrender application and obtain the renunciation or surrender certificate, and use that certificate for the OCI application that usually follows.

Who receives it

The Indian mission abroad or the Regional Passport Office in India (via Passport Seva), under the Ministry of External Affairs.

How to submit / file it

File the surrender application with the Indian passport, the foreign passport or naturalisation certificate and the declaration; the office cancels the passport and issues the surrender or renunciation certificate.

Fees & charges

The surrender-certificate fee, plus a penalty where the surrender is delayed or the Indian passport was used after acquiring foreign citizenship.

Who should vet it

An OCI or immigration consultant where a penalty or a delayed surrender is involved; a timely surrender is straightforward.

Important cautions

The penalty depends on the delay since naturalisation and on whether the Indian passport was used afterwards, so file promptly; the surrender or renunciation certificate is usually a prerequisite for OCI. Verify at the mission or PSK.

Companion documents

No related documents are listed on the portal for this tool.

processes vary by state and change over time — confirm with your state authority.