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Condonation of Delay / Compounding Application

Document type: Letter / notice · Generated 28 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Drafts an application to condone a delay (for example a late filing) or to compound an offence under the Companies Act — setting out the default, the reasonable cause, the steps taken to rectify and the relief sought — addressed to the correct authority (Regional Director, Registrar or NCLT), with the fee and enclosure checklist.

Purpose of this tool & output

Draft a condonation-of-delay or compounding-of-offence application for a company default, with facts, cause and relief

How the output is used

Use the drafted application to seek a condonation of delay or a compounding of the offence from the correct authority, with the reasonable cause and the rectification already done, and pay any compounding fee ordered.

Who receives it

The Regional Director, the Registrar of Companies, or the NCLT (depending on the section and the penalty), via the MCA route.

How to submit / file it

File the application (with the board resolution, the facts and the proof of rectification) to the correct authority; a compounding application is filed in the prescribed form and heard before the fee is set.

Who should vet it

A company secretary (CS) or a professional — to determine condonation versus compounding, the correct authority and the likely fee.

Important cautions

The route and authority depend on the specific default; compounding admits the offence and a fee is set by the authority. This is a drafting aid — a CS or professional must finalise and represent it.

Companion documents

No related documents are listed on the portal for this tool.

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.