

GeM Seller Onboarding & Cataloguing Pack

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Prepares GeM (Government e-Marketplace) seller onboarding — the registration and vendor-assessment path, the product or service cataloguing with the right categories and specifications, and the set-up to participate in bids and reverse auctions — for an MSME wanting to sell to government buyers.

Purpose of this tool & output

Onboard as a seller on GeM (Government e-Marketplace) — registration, product cataloguing and bid-participation set-up

How the output is used

Use the registration path, the cataloguing steps and the onboarding checklist to register as a GeM seller, list the products or services in the right categories, and set up to participate in bids and reverse auctions.

Who receives it

The Government e-Marketplace (GeM) portal (gem.gov.in), where the seller registers and lists; government buyers are the customers.

How to submit / file it

Register on GeM with the Udyam, GST, PAN and bank details, complete the vendor-assessment or OEM path where needed, catalogue the offerings with categories, specifications and pricing, and enable bid participation.

Fees & charges

No registration fee for onboarding; a transaction or caution charge and the EMD and performance security apply on bids as per GeM rules.

Who should vet it

No professional is strictly needed; a GeM or e-commerce consultant helps with the OEM or brand approval and cataloguing for a large product range.

Important cautions

The catalogue must use the correct category and specifications or it does not surface to buyers, and the OEM or brand-approval and vendor-assessment steps gate participation; the MSE purchase-preference and startup benefits need the registrations in place. Verify on the GeM portal.

Companion documents

No related documents are listed on the portal for this tool.

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.