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Memo / Consignment Stock SOP

Gems & Jewellery

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Produce an SOP for memo/consignment (goods on approval) stock — issuing and receiving jewellery on memo to/from dealers or customers, tracking, and reconciliation — to control this high-risk practice common in the trade. Describe your situation below.

Purpose of this tool & output

Control goods held on approval

How the output is used

Use it to control goods held on approval — a memo/consignment stock SOP that tracks goods given or taken on approval.

Important cautions

AI-generated SOP; document every memo and reconcile - and note GST timelines for approval-basis goods.

Companion documents

- Jewellery Inventory SOP
- Physical Stock Verification SOP
- Tagging & Barcoding System
- Stock Security & Insurance Plan
- Dead / Slow-Moving Stock Plan
- Stock Valuation

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.