

Duplicate Vendor-Master Cleanup

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Detects duplicate/near-duplicate vendor-master records (name variants, same GSTIN/PAN/bank account) that enable double payment and fraud, with cleanup actions and control recommendations. Use it to clean your vendor master. For ghost-vendor fraud indicators, use the Ghost-Vendor / Ghost-Employee Detector.

Purpose of this tool & output

Detect duplicate or near-duplicate vendor records that enable double-payment

How the output is used

Use it to detect duplicate or near-duplicate vendor records that enable double-payment, so you can merge or block them.

Who should vet it

Your AP or master-data owner, to confirm records are truly duplicates before you merge or deactivate them.

Important cautions

Validate before merging live vendor records.

Companion documents

- AP / Profit-Recovery Audit
- Duplicate Payment Detector
- Vendor Statement Reconciliation
- Missed Early-Payment Discount Finder
- Rebate & Volume-Discount Recovery
- Overbilling & Pricing-Error Audit

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.