

Vendor Consolidation Planner

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Plans vendor consolidation to gain volume discounts and cut admin — recommended vendor count per category, estimated saving and execution steps — while avoiding single-source risk. Use it to rationalise a fragmented vendor base. For software vendors specifically, use the SaaS Vendor Spend Audit.

Purpose of this tool & output

Rationalise overlapping vendors for better rates and control

How the output is used

Use it to rationalise overlapping vendors for better rates and control — which to keep, merge or drop.

Important cautions

Balance savings against supply resilience.

Companion documents

- SaaS Vendor Spend Audit
- License Right-Sizing Analyzer
- Renewal Negotiation Brief
- Shadow-IT / Duplicate-Tool Finder
- Contract Auto-Renewal Tracker
- Cloud Cost (AWS/Azure/GCP) Optimizer

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