

Outsourcing Transition / KT Planner

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Builds an outsourcing transition and knowledge-transfer plan — phases, risks, one-time cost, governance and people impact. Use it to move a function to a vendor smoothly. To evaluate the SLA terms first, use the Vendor SLA / Penalty Cost Modeller.

Purpose of this tool & output

Plan and cost the transition and knowledge-transfer to a vendor

How the output is used

Use it to plan and cost the transition and knowledge-transfer to a vendor so the handover is smooth and budgeted.

Who should vet it

Your project or finance lead, to confirm the transition cost and timeline before you commit.

Important cautions

Plan template; adapt to the specific vendor and function.

Companion documents

- Offshore vs Onshore Cost Analysis
- Build-vs-Buy-vs-Outsource Modeller
- GCC (Captive Centre) Cost Model
- Contractor-vs-Employee Cost Comparison
- Vendor SLA / Penalty Cost Modeller

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.