

License Right-Sizing Analyzer

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Matches software seats to actual usage and recommends seat cuts and plan downgrades, with the monthly saving per tool. Use it to cut licence waste. For a full subscription review, use the SaaS Vendor Spend Audit; for overlaps, use the Shadow-IT / Duplicate-Tool Finder.

Purpose of this tool & output

Match software seats to actual usage and cut waste

How the output is used

Use it to match software seats to actual usage and cut the waste from over-provisioned or idle licenses.

Who should vet it

Your IT or finance owner, to confirm usage before you reduce or reassign licenses.

Important cautions

Confirm usage over a full cycle before cutting seats.

Companion documents

- SaaS Vendor Spend Audit
- Renewal Negotiation Brief
- Shadow-IT / Duplicate-Tool Finder
- Contract Auto-Renewal Tracker
- Cloud Cost (AWS/Azure/GCP) Optimizer
- Vendor Consolidation Planner

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.