

Missed Early-Payment Discount Finder

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Identifies invoices where you could have taken an early-payment (cash) discount but paid late, quantifying the missed value and the high effective annualised return of paying early. Use it to find and stop leaking cash discounts. For contractual rebates, use the Rebate & Volume-Discount Recovery tool.

Purpose of this tool & output

Find invoices where you could have taken a cash discount but did not

How the output is used

Use it to find invoices where a cash discount was available but not taken, so you capture it going forward.

Who should vet it

Your AP lead, to confirm the discount terms on the invoices before you change payment timing.

Important cautions

Assumes stated terms are contractually valid.

Companion documents

- AP / Profit-Recovery Audit
- Duplicate Payment Detector
- Vendor Statement Reconciliation
- Rebate & Volume-Discount Recovery
- Overbilling & Pricing-Error Audit
- Duplicate Vendor-Master Cleanup

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.