

12A / 80G Registration Guide

Finance & Accounting

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Guides 12A (income-tax exemption) and 80G (donor deduction) registration for your NGO under the current Form 10A/10AB regime — benefits, forms, validity, documents and steps. Use it to get your NGO tax-registered. For audit readiness, use the Form 10B / Nonprofit Audit Readiness tool.

Purpose of this tool & output

Get your NGO tax-exemption and donor-deduction registrations

How the output is used

Use it to get your NGO tax-exemption (12A) and donor-deduction (80G) registrations — the eligibility, application and documents.

Who receives it

The applications (Form 10A/10AB) are filed with the Income-Tax Department (Commissioner of Income-Tax, Exemptions) on the e-filing portal.

How to submit / file it

File Form 10A/10AB online with the trust deed/registration, activity, financial and governance documents; the department reviews and grants provisional and then regular registration.

Fees & charges

No government fee for the application; the cost is the professional help to prepare the documents and respond to queries.

Who should vet it

The Income-Tax Exemptions authority that grants the registration; a CA experienced in NGO registrations prepares the application.

Important cautions

The registration regime changed recently; confirm current forms and timelines with a CA.

Companion documents

- [Grant & Fund Accounting Guide](#)
- [FCRA Compliance Checklist](#)
- [CSR \(Schedule VII\) Spend Tracker](#)
- [Grant Utilisation Certificate Builder](#)
- [Fund-wise Allocation Worksheet](#)
- [Donor Reporting Pack Generator](#)

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.