

Venue Selection Guide

Events, Weddings & Entertainment

Document type: Plan / SOP / strategy / guide · Generated 27 Aug 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Get a venue-selection guide for an event — capacity and layout fit, location and access, in-house vs outside vendor rules, cost and hidden charges, and a shortlist scorecard — to choose the best venue. Describe the event below.

Purpose of this tool & output

Pick the right venue for the event

How the output is used

Use it to pick the right venue for the event — a venue selection guide weighing capacity, access, facilities and permits.

Important cautions

AI-generated guide; visit and confirm all terms in writing.

Companion documents

- Venue Booking Agreement
- Banquet Operations SOP
- Venue Layout & Seating Plan
- F&B Package Designer
- Venue Sales & Enquiry Kit
- Venue Pricing Strategy

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.