

# Attendance & Payroll System

Consumer Electronics & Appliances

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Designs an attendance and payroll system — attendance, salary and incentive computation (attach/finance/service-linked), advances, statutory deductions and payslips — so store and service staff are paid accurately and incentive disputes fall. Use it to run payroll. For statutory duties use the Labour compliance (via registrations).

## Purpose of this tool & output

Pay store and service staff accurately

## How the output is used

Use it to pay store and service staff accurately — a simple attendance and payroll system with hours, incentives and statutory deductions.

## Important cautions

Compute incentives transparently (attach/finance for sales, TAT/quality for service) to avoid disputes; give payslips and ensure PF/ESI where applicable. Clear, timely incentive pay reduces attrition of your valuable staff.

## Companion documents

- Sales & Service Staff Hiring Kit
- Sales & Service Incentive Scheme
- Product & Service Training
- HR Policy Handbook
- Staff Retention

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.