

Pre-Analytical Sample Workflow SOP

Diagnostics, Labs & Imaging

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Writes a pre-analytical SOP — patient identification, order entry, collection, labelling, receipt, accessioning and rejection criteria. Use it to standardise the front end. For collection technique use the Phlebotomy & Sample Collection SOP.

Purpose of this tool & output

SOP for sample receipt to accessioning

How the output is used

Use it as the SOP for sample receipt to accessioning — the pre-analytical steps that stop errors before testing even begins.

Important cautions

Pre-analytical errors (misidentification, wrong tube, haemolysis, delay) cause most wrong results. Two-identifier patient ID and labelling at the point of collection are essential. Adapt this SOP to your setup and validate against NABL requirements.

Companion documents

- Test Menu & Catalogue Design
- Health Checkup Package Designer
- Phlebotomy & Sample Collection SOP
- Turnaround Time (TAT) Management
- Outsourced / Referral Test Plan
- Diagnostic Report Format & Templates

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.