

Retainer Agreement Draft

Consulting & Professional Services

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Draft a retainer agreement for recurring monthly work — the included scope and hours, fee and payment, how extra work is handled, rollover, term and notice, IP and confidentiality. Have it reviewed by a lawyer. Fill in your details below.

Purpose of this tool & output

Recurring revenue on clear terms

How the output is used

Use the draft for recurring revenue on clear terms of scope, monthly fee, and change/exit.

Who receives it

The firm and the client — both sign; a copy each.

Fees & charges

Stamp duty per your state; GST applies on the retainer.

Who should vet it

A commercial lawyer, for the scope-cap, renewal and termination clauses.

Important cautions

AI-generated template; have it reviewed by a lawyer before signing.

Companion documents

- Master Services Agreement (MSA)
- NDA Builder
- Service Agreement Draft
- Freelancer / Subcontractor Contract
- Standard Terms & Conditions
- Client Contract Review

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.

