

Snag List & Rectification Tracker

Construction & Infrastructure

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Capture and close defects before handover — a snag list by location and trade with priority and status, a rectification process (assign, fix, verify, close) and a handover gate on snag closure. Fill in your details below.

Purpose of this tool & output

Capture and close defects before handover

How the output is used

Use the tracker to capture and close defects before handover so nothing lingers into occupation.

Important cautions

AI-generated tracker; complete a physical inspection.

Companion documents

- Site Execution Plan
- Site Operations SOP
- Daily Progress Report (DPR)
- Method Statement Writer
- Site Layout & Logistics Plan
- Work Quality Checklist

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.