

# Site Operations SOP

Construction & Infrastructure

Document type: Plan / SOP / strategy / guide · Generated 13 Oct 2026

This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Standardise daily site operations — a daily SOP (site opening, workforce briefing, work allocation, progress tracking, material control, closing), the documentation to maintain and the coordination meetings to run. Fill in your details below.

## Purpose of this tool & output

Standardise daily site operations

## How the output is used

Use the SOP to standardise daily site operations so every team works to the same routine and controls.

## Important cautions

AI-generated SOP; adapt to your site.

## Companion documents

- Site Execution Plan
- Daily Progress Report (DPR)
- Method Statement Writer
- Site Layout & Logistics Plan
- Work Quality Checklist
- Snag List & Rectification Tracker

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.